RESEARCH DIVISION
Office of Graduate Studies

THE UNIVERSITY OF NEWCASTLE AUSTRALIA

Research Higher Degree
Confirmation Year Requirement

CANDIDATE COVER SHEET

Candidate Details: Candidates complete section 1 and sign the declaration. Attach this form to your written proposal and provide this documentation to your principal supervisor. Keep a copy of the documents for your own records.	
Name:	**Student No:**
Current enrolment: ☐ M Phil ☐ PhD ☐ Full time ☐ Part time	**Are you applying for a transfer of program as part of this process?** ☐ Yes ☐ No
School and Faculty:	
Candidature Commencement Date:……./…./…..	**Date of Confirmation: ……/……../…..**

Please list all supervisors associated with your candidature and the % of the supervisory load.	
Principal Supervisor: **% of supervision:**	
Co-Supervisor: **% of supervision:**	
Co-Supervisor: **% of supervision:**	

Research Topic:

Declaration and Signature:
I have read and understood the Confirmation Year Guidelines and the Code of Practice for Research Higher Degree Candidature in relation to confirmation year requirements:
http://www.newcastle.edu.au/students/research-higher-degree/current-students/confirmation-year.html
http://www.newcastle.edu.au/policy/000061.html
I have read and understood the issues related to:

Ethics and Safety	YES ☐	N/A ☐
Intellectual Property	YES ☐	N/A ☐
Data Retention	YES ☐	N/A ☐

Detailed information is available:
Ethics and Safety http://www.newcastle.edu.au/students/research-higher-degree/candidates-guide/ethics.html
Intellectual Property Policy http://www.newcastle.edu.au/policylibrary/000831.html
Data Retention http://www.newcastle.edu.au/research/rhd/docs/Code_Responsible_Conduct_Research.pdf

Signature_____ **Date:**_____

2. Principal Supervisor Statement: Complete this section and provide all of the documents to the Chair of the Confirmation Committee.

☐ **The candidate is well prepared to undertake the confirmation of candidature process.**
YES ☐ NO ☐ UNSURE ☐

If NO OR UNSURE, provide a statement regarding your concerns (attach a separate page if necessary):

Signature_____ **Date:**_____