

University Reactive Minor Works Application Criteria

Application for this funding source is to be made under the following criteria and can be requested at any time through Maximo using the appropriate link.

Definition:

Type:	Description
Capital Works	Is a physical change to a building, room, floor level or grounds which can be depreciated over a set period of time greater than 12 months with a value greater than \$1000.00
Reactive Minor Works	Capital works that are unplanned in each Financial Calendar year

Criteria:

- Estimated total value of works inclusive of physical changes (Capital Works) less than \$50,000.00 Exl GST
- Does not substitute planned Capital Works through the current Capital Project Proposal (CPP) application system.
- Does not include any non built-in equipment e.g. Dishwasher

Assessment Process within FM:

- Application received via Maximo to the Capital Development Manager
- Verification of Faculty / Division authorization
- Evaluation against UoN Policies e.g. Air Conditioning
- Estimation of work qualified by FM
- Prioritization made against other applications and budget
- Resource availability within FM to deliver on the proposed request and:
- Authorization to deliver on application

Notification

- Notification of application will be made through Maximo to the applicant within one calendar month.
- Applicant to review status via Maximo using the **Logged Request Tab**