

APPLICATION FOR CONCURRENT ENROLMENT



THE UNIVERSITY OF
NEWCASTLE
AUSTRALIA

This form is for Concurrent Enrolment ONLY, this is NOT an Admission application. You must complete this form as well as another Commonwealth Assistance Form (CAF) if applying for another program as an Australian undergraduate student. *

*Some Australian Postgraduate students enrolled in a Commonwealth supported place (eg. Master of Teaching) may be required to complete a new CAF.

Please note:

- Faculty/ies Pro Vice-Chancellor (PVC) approval is required;
- You will not be enrolled in any courses if you have an outstanding debt owed to the University; and
- You will be advised of the outcome of your application by email to your studentmail address.

Your responsibilities:

- You must check that this course(s) will count towards your current program. It is a breach of University Rules and HECS regulations (where applicable) to enrol in any course which will not count towards your current program; and
- You must arrange any tutorial registrations required.

PERSONAL DETAILS

Student Number:

Address: _____

Family Name: _____ Postcode: _____

Other Name(s): _____ Telephone Home: (____) _____

Date of Birth: ____/____/____ Telephone Mobile: _____

Email: _____ @uon.edu.au

PROGRAM DETAILS

Current Program: _____ Campus: _____

New Program: _____ Campus: _____

Reason for request for concurrent enrolment: _____

DECLARATION

1. I understand that I must ONLY enrol in courses that comply with the requirements of the program to which I have been admitted.
2. I authorise the University to release information regarding my enrolment to Government agencies in accordance with legal requirements.
3. I understand that failure to pay fees and charges owed to the University by the due date may result in my access to University services being restricted, the cancellation of my enrolment and/or action to recover any remaining debt.
4. I certify that all the information and documentation supplied by me to the University is true, accurate and complete.
5. I consent to the sharing of information between the University of Newcastle and other educational institutions in relation to any academic or other misconduct, or exclusion from study.
6. I agree to comply with the rules, policies and by-laws of the University of Newcastle.
7. I accept as a condition of enrolment and re-enrolment that any assessments I submit may be checked for plagiarism including through an electronic system and be held in the plagiarism database for future matching purposes.
8. I understand that agreement to all of these terms is a condition of my enrolment at the University of Newcastle.

Signed: _____ **Date:** _____

PROPOSED ENROLMENT IF APPROVAL IS GRANTED

| Course Code | Course Title | Semester | Program | Campus |
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Incomplete applications cannot be processed

LODGEMENT OF FORM

In Person at any Student Hub:

Hunter Hub - Student Services Building
 Callaghan Campus
 University Drive, Callaghan NSW 2308

8.30am - 5.00pm Mon-Fri

Shortland Hub - Shortland Union Building
 Callaghan Campus
 University Drive, Callaghan NSW 2308

8.30am - 5.00pm Mon-Fri

City Hub and Information Common - University House
 City Precinct
 City Precinct, Newcastle NSW 2300

9.00am - 6.00pm Mon-Fri

Ourimbah Hub
 Ourimbah Campus
 Brush Road, Ourimbah NSW 2258

8.30am - 5.00pm Mon-Fri

or by mail:

Admissions and Enrolments
 Student Services Centre
 The University of Newcastle
 University Drive
 Callaghan NSW 2308

OFFICE USE ONLY

| | |
|--|---------------------------------------|
| <p>Approval from Faculty PVC of CURRENT PROGRAM</p> <p>PVC Name (Print Clearly): _____</p> <p>PVC Signature: _____</p> | <p>Date: _____</p> |
| <p>Approval from Faculty PVC of NEW additional PROGRAM (if new program is not in same faculty)</p> <p>PVC Name (Print Clearly): _____</p> <p>PVC Signature: _____</p> | <p>Date: _____</p> |
| <p>Admissions and Enrolments</p> <p>Enrolment Processed by: _____</p> <p>Email notification by: _____</p> | <p>Date: _____</p> <p>Date: _____</p> |