

APPLICATION FOR THE USE OF AN ENGLISH TRANSLATION DICTIONARY IN FORMAL EXAMINATIONS



Student Number: _____

Student Name: _____

TO: HEAD OF SCHOOL / COURSE CO-ORDINATOR / OR NOMINEE

I wish to apply for the use of an English Translation Dictionary in the formal examination (s) as listed below:

Title of Dictionary:	ISBN:
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COURSE CODE	COURSE NAME	EXAMINATION DATE AND TIME	EXAMINATION ROOM AND SEAT NUMBER	NAME OF HEAD OF SCHOOL / COURSE CO-ORDINATOR / NOMINEE	SIGNATURE OF HEAD OF SCHOOL / COURSE CO-ORDINATOR / NOMINEE	SIGNATURE OF EXAM SUPERVISOR

I understand that it is my responsibility to take the dictionary to the examination venue 30 minutes before the examination starting time together with this signed authorisation. I will remove the dictionary after the examination and bring it to subsequent examinations where approval has been granted by the relevant Head of School / Course Co-ordinator / or nominee. Any notes or writing in the dictionary will be considered an offence to be dealt with under the Student Misconduct and Academic Discipline Rules and the dictionary may be confiscated for the exam period.

Student Signature: _____

Date: _____

