

Faculty of Science & Information Technology
Research & Research Training Committee
2012 RESEARCH VISITOR FELLOWSHIP
‘GUIDELINES’

In order to foster research collaborations with other institutions overseas and elsewhere in Australia, the Faculty Research & Research Training Committee (FRRTC) is offering the Research Visitor Fellowship Scheme to support travel and accommodation for research visitors from outside Newcastle who will spend a minimum of 1 week at the University of Newcastle during 2012. The funds can be used to cover the costs of economy class airfares, accommodation and living expenses for Research Visitor (up-to a total of \$10,000 for a Senior Academic) who can contribute to Faculty research groups, in terms of grant development, publications and research focus (e.g. high flyer). It is anticipated that the individual(s) will be of high professional standing. Priority will be given where outcomes in terms of research quantum (i.e. grants, publications) are clearly identified in the application.

During the visit, the Research Visitor will be expected to participate in ongoing research project(s) and/or undertake detailed planning of a new collaborative research project(s) and to contribute to the development of the research group(s) hosting the visit through discussions of research and research directions with students and staff. The Senior Research Visitor would be expected to give at least one presentation to which a broad audience would be invited. It would be the responsibility of the host to arrange the presentation and details of it must be communicated to the Secretary of the FRRTC.

EXCLUSIONS: No support will be given for visitor(s) already at the University of Newcastle (i.e. current employees, conjoints) whilst national visitor(s) are eligible.

SELECTION CRITERIA:

The selection criteria will be based on the following:

- The strategic benefit to the Faculty/Research Group;
- The track record and reputation of the Research Visitor;
- The value of the expected outcomes; and
- The appropriateness of the research program within the Faculty/School.

BUDGET & EXPENDITURE:

A full itemised budget must be included in the application, along with the quotes for travel and accommodation expenses etc. Where additional cash support is provided by the research group, it should be noted in the application form.

The funds must be fully spent before **Wednesday 31st October 2012** otherwise, the Faculty will reclaim the funds. Funds not fully committed & spent by **Wednesday 10th October 2012** will require confirmation by the first-named Chief Investigator that the funds will be fully spent by **Wednesday 31st October 2012**, or the funds will be reclaimed by Prof Bill Hogarth, Pro Vice-Chancellor and re-allocated.

FINAL REPORT:

A Final report is required within six (6) months of the departure of the Visiting Fellow. The final report (maximum 1 page in 12 point font) should be submitted to the FRRTC. Failure to submit final reports will prevent eligibility for future Faculty of Science and Information Technology Grant rounds. The Final report must include details on the outcomes in terms of external grant applications and/or publications etc.

APPLICATION PROCESS:

Applications will be evaluated by a sub-committee of the Faculty Research & Research Training Committee and allocated on a competitive basis.

The FRRTC will offer two (2) grant rounds in 2012, with the first round being called for visiting fellows intending to travel in early - mid 2012.

2012 Applications (Round 1) close 5.00pm on MONDAY 28TH NOVEMBER 2011.

Applicants must submit ONE (1) Original Application plus ONE (1) Electronic copy to:

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PVC Unit (Room V203) Mathematics Building
CALLAGHAN CAMPUS.

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