THE CONSERVATORIUM STUDENT ENROLMENT FORM

PERSONAL DETAILS:

Student last name: First name: Other names:

Address: Postcode:

Date of birth: / / Sex: M ◯ F ◯ School: Year:

Parent/Guardian name (if under 18):

Mail should be addressed to – name and title:

Telephone: (H) (W) (M)

Email:

In emergency contact – name: Telephone:

Relationship to student: Medical conditions:

Do you consent to provide details of medical conditions to your teacher? ◯ Y ◯ N

ENROLMENT DETAILS:

I wish to enrol in the following programs (please tick) ◯ Newcastle ◯ Maitland

Commencing term ◯ Term 1 ◯ Term 2 ◯ Term 3 ◯ Term 4

Enrolment year

1. Early Childhood Music
◯ 1 year old ◯ 2 year old ◯ 3 year old ◯ 4 year old ◯ 5 year old ◯ Level 1 ◯ Level 2 ◯ Level 3
Class teacher (if known): Class number (if known):

2. Junior Instrumental Program (keyboard only) ◯ Introductory semester ◯ JIP 1 ◯ JIP 2

3. Single study instrument: Teacher's name:
Lesson length: ◯ 1/2 hour ◯ 3/4 hour ◯ 1 hour ◯ Shared lesson (1/2 hour only)

4. Music Craft ◯ Preliminary grade ◯ 1st grade ◯ 2nd grade ◯ 3rd grade ◯ 4th grade ◯ Combined musicianship

5. Individual Music Theory
Lesson length: ◯ 1/2 hour ◯ 3/4 hour ◯ 1 hour

6. Workshops/other:

7. Ensemble:
◯ Children's Choir ◯ Concert Band ◯ Crotchets & Quavers ◯ Wind Orchestra ◯ Flute Choir ◯ Chamber Choir ◯ Seniors Choir
◯ Callaghan Singers ◯ Hunter Strings ◯ Preliminary ◯ Vivaldi ◯ Brandenburg ◯ Camerata

8. Workshops/other:

9. Do you have a Scholarship: ◯ Yes

I have read and accept the Conditions of Enrolment as outlined below.
Signed: Student/Guardian (if under 18) Date:

PAYMENT DETAILS:

◯ Cheque/money order $
(Payable to: The University of Newcastle)

Please debit my credit card: ◯ Visa ◯ Mastercard Card Number: | | | | | | | | | | | | | | | | Expiry Date: /

Amount: $ Cardholder Name:

The University of Newcastle – School of Drama, Fine Art & Music
Cnr Auckland & Laman Streets, Newcastle NSW 2300
T: 02 4921 8900 F: 02 4921 8958

CONDITIONS OF ENROLMENT

1. It is the responsibility of parents/guardians to drop off and collect their child/children on time.
   The parent/guardian must inform the Conservatorium in advance if a person other than the parent/guardian is collecting the child/student.
2. Non-enrolled students are not the responsibility of the Conservatorium.
3. Fees must be paid by the beginning of the term prior to commencing lessons.
4. A term consists of 9 weeks with one lesson per week. Extra lessons can be arranged for an additional fee.
5. All tuition fees are a term fee and are non-reducible and non-refundable.
6. Refunds/credits will not be given for student absences or withdrawals from lessons nor will make up lessons be provided in such circumstances.
   This applies to single study, ECM and other class/group activities.
7. Refunds will only be made, without a service fee, where classes are discontinued due to insufficient enrolments.
8. Fees will only be credited to the following term if a single study teacher is unable to give a lesson and a "make up" lesson is not possible.
9. A STUDENT IS NOT PERMITTED TO RE-ENROL FOR A NEW TERM OF STUDY IF THEY ARE IN ARREARS FOR FEES IN A PREVIOUS TERM.
10. Term fees must be paid before a student is entitled to hire an instrument.
11. The Conservatorium reserves the right: to decline or cancel an enrolment in any of its courses; to cancel classes at any time;
    to cancel classes due to insufficient enrolment numbers; to cancel programs at any time; to change the teacher for any tuition at any time.